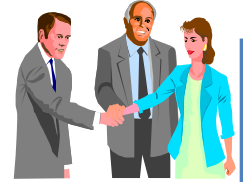


WORKNET



CODE OF CONDUCT

(LOCAL BUSINESS NETWORK) MEMBERSHIP NO: _____

A DIVISION OF SOMABAYE SERVICES (WWW.SOMABAYE.CO.ZA)

By my signature hereto I agree and accept the code of conduct of **WORKNET**. I specifically undertake to abide by the Rules contained herein.

1. I undertake to attend each monthly meeting.
2. In the event that I am unable to attend a monthly meeting I undertake to advise a member of the Committee timorously and also provide the reason for my non - attendance. Should I so wish the reason for my non – attendance will be kept privileged.
3. In the event that I do not attend three consecutive monthly meetings the Committee may, at its sole discretion, decide to suspend or terminate my membership with **WORKNET**.
4. I furthermore undertake to pay the monthly subscriptions due to **WORKNET** timorously. I accept that the said subscriptions are due and payable on or before the 7th of each month, monthly in advance.
5. In the event that I do not pay the aforesaid monthly subscriptions the Committee may, at its sole discretion, decide to suspend or terminate my membership with **WORKNET**. In such an event I undertake to pay interest on the amount outstanding as well as Attorney and own client costs in the collection of the outstanding amount.
6. I undertake to promote the ideals and ambitions of **WORKNET** and furthermore not do anything, which in any way, jeopardizes the good name of **WORKNET**.
7. In the event that I do not promote the ideals of **WORKNET** or in the event that I jeopardize the name of **WORKNET** in any way the Committee may, at its sole discretion, decide to suspend or terminate my membership with **WORKNET**.
8. I understand that **WORKNET** strives for service excellence and to this end I undertake to provide the best possible service to all those clients/customers referred to me via **WORKNET**.
9. In the event that a complaint is lodged against me by any client/customer referred to me via **WORKNET** the Committee may, at its sole discretion, decide to suspend or terminate my membership with **WORKNET**, after an inquiry into the circumstances surrounding the complaint has been held.
10. In general I agree to ensure that **WORKNET** is a success and to do all things necessary to ensure its survival and growth.
11. I hereby undertake to inform a member of the Committee in the event that I am unable, for any reason whatsoever, to accept referrals via **WORKNET** for a period of time, for example if I go on leave etc.
12. I hereby undertake to confine the work I perform, referred to me via **WORKNET** to that class of work which I have been allowed to enroll in **WORKNET** and I hereby undertake to refer clients/customers to other members of **WORKNET** in their specific fields of expertise. Should I perform work, which is reserved for other members of **WORKNET** the Committee may, at its sole discretion, decide to suspend or terminate my membership with **WORKNET**.

CONDITIONS OF MEMBERSHIP FEE PAYMENT AGREEMENT

13. A. Kindly note that apart from the debit order payment method listed above, members can if preferred pay their annual membership fees up front, providing that the fees are paid within 30 days of the issue of an WORKNET invoice.
14. B. Members who are in default with WORKNET for non payment of annual membership fees will be suspended, and should payment still be outstanding at the end of the financial year they will regretfully be handed over to the WORKNET legal advisers for collection.
15. C. Members who resign their membership will be required to give WORKNET 30 days of their intention to do so, the member will be required to pay all outstanding Fees up to the month is resignation becomes final.

SIGNATURE OF MEMBER _____ DATE _____

WORKNET

WORKNET MEMBERSHIP APPLICATION FORM

MEMBERSHIP CATEGORY (Tick one ONLY) **R 300-00 REGISTRATION FEE** (ONCE OFF)

Date: _____

R 300-00 / MONTH MEMBERSHIP FEE

- MANUFACTURER * CONTRACTOR * PLUMBER
- MERCHANT * ASSOCIATE* ADMINISTRATION RETAIL

COMPANY DETAILS

COMPANY NAME _____

ADDRESS _____

TOWN AND SUBURB _____ POSTAL CODE _____

TEL _____ FAX _____

CELL _____

EMAIL _____ (IMPORTANT TOOL) _____

WEBSITE _____

CONTACT PERSONS _____

TYPE OF WORK / BUSINESS

_____ WORK WEEKENDS AVAILABLE YES / NO

PERCENTAGE OF TOTAL BUSINESS %

_____ WORK 24 HOURS AVAILABLE YES / NO

PERCENTAGE OF TOTAL BUSINESS %

SCHEDULE OF QUALIFIED WORK FORCE

NAME _____ TRADE _____

NAME _____ TRADE _____

NAME _____ TRADE _____

NAME _____ TRADE _____

IMPORTANT NOTES

1. MEMBERSHIP FEES required before the company can be listed and registered.
2. **ONLY ONE** BUSINESS WILL BE LISTED PER CATEGORY.
3. MEMBERS CAN NOMINATE ADDITIONAL BUSINESSES FOR APPROVAL BY COMMITTEE .
4. **NO FEES** WILL BE REFUNDABLE UNLESS AGREED UPON
5. ALL INFO AND DETAILS CONFIDENTIAL

DEBIT ORDER .

WORKNET

PAYMENT OF WORKNET FEES BY MONTHLY DEBIT ORDER AGREEMENT

TAKE THE HASSLE OUT OF PAYING MEMBERSHIP FEES

NAME OF COMPANY _____

PHYSICAL ADDRESS _____

TOWN OR SUBURB _____ CODE _____

TEL _____ FAX _____

BANK NAME _____

BRANCH _____

CODE _____

ACCOUNT NAME _____

ACCOUNT NUMBER _____

I HEREBY AUTHORIZE WORKNET TO DRAW ON MY ACCOUNT LISTED ABOVE, IN EQUAL MONTHLY AMOUNTS FOR THE PAYMENT OF OUR/MY ANNUAL WORKNET MEMBERSHIP FEES

MONTHLY PAYMENT R _____

SIGNATURE OF ACCOUNT HOLDER _____ DATE _____

CONDITIONS OF MEMBERSHIP FEE PAYMENT AGREEMENT

- A. Kindly note that apart from the debit order payment method listed above, members can if preferred pay their annual membership fees up front, providing that the fees are paid within 30 days of the issue of an WORKNET invoice.
- B. Members who are in default with WORKNET for non payment of annual membership fees will be suspended, and should payment still be outstanding at the end of the financial year they will regretfully be handed over to the WORKNET legal advisers for collection.
- C. Members who resign their membership will be required to give WORKNET 30 days of their intention to do so, the member will be required to pay all outstanding Fees up to the month is resignation becomes final.

SIGNATURE OF MEMBER _____ DATE _____

NOTES (CONTRACTORS ONLY)

- 1. **WORKNET HAS BEEN REQUESTED BY THE INSURANCE INDUSTRY TO LIST MAINTENANCE CONTRACTORS ON A SEPARATE DATABASE.**
- 2. **WORKNET HAS BEEN REQUESTED BY ARCHITECTS / ENGINEERS TO LIST ALL CONTRACTORS ON A SEPARATE DATABASE FOR THOSE BUSINESSES / CONTRACTORS / MEMBERS WORKING IN THE BUILDING INDUSTRY OR ON NEW CONTRACTS**
- 3. **Please read and sign code of conduct .**
- 4. **Contact us on 081-50105-22 for any queries or more info**

WORKNET

<u>1</u>	<u>ALARM SYSTEMS & CCTV</u>	<u>2</u>	<u>KITCHEN & BEDROOM CUPBOARD</u>
-			
<u>3</u>	<u>AUTO REPAIRS</u>	<u>4</u>	<u>GARDEN WORKS</u>
-			
<u>5</u>	<u>AWNINGS</u>	<u>6</u>	<u>LEGAL AND LAW</u>
-			
<u>7</u>	<u>BOTTLE STORE</u>	<u>8</u>	<u>WATERPROOFING</u>
-			
<u>9</u>	<u>BUILDING WORKS</u>	<u>10</u>	<u>PANELBEATING</u>
-			
<u>11</u>	<u>BUTCHERY</u>	<u>12</u>	<u>PAVING</u>
-			
<u>13</u>	<u>COMPUTERS</u>	<u>14</u>	<u>PEST CONTROL</u>
-			
<u>15</u>	<u>ELECTRICIAN</u>	<u>16</u>	<u>PHOTOS + 35MM SLIDES + AUDIO & VIDEO TO DVD</u>
-			
<u>17</u>	<u>FENCING</u>	<u>18</u>	<u>PLUMBING CONTRACTORS</u>
-			
<u>19</u>	<u>FISHING TACKLE & BAIT</u>	<u>20</u>	<u>POOL SERVICES</u>
-			
<u>21</u>	<u>FUNERAL SERVICES & INSURANCE</u>	<u>22</u>	<u>PRINTING</u>
-			
<u>23</u>	<u>GARAGE DOOR AND GATE AUTOMATION</u>	<u>24</u>	<u>PROJECTS & PERSONNEL</u>
-			
<u>25</u>	<u>GAS (SERVICES: INSTALLATIONS: RE FILLING: REPAIRS)</u>	<u>26</u>	<u>REFRIGERATION & APPLIANCE REPAIRS</u>
-			
<u>27</u>	<u>GLASS, MIRROR & ALUMINUM</u>	<u>28</u>	<u>TARMAC DRIVEWAYS & REPAIRS</u>
-			
<u>29</u>	<u>GOLF SHOP</u>	<u>30</u>	<u>TREE FELLING</u>

WORKNET

-			
31	HARDWARE & PAINTS	32	24 HOUR SECURITY GUARDING
-			
33	HOME LOAN SPECIALISTS	34	WEBSITE DESIGNING
-			
35	NURSERY (PLANTS etc.)	36	PAINTWORK
-			
37	MINI TRANSPORT	38	STATIONARY
-			
39	AUTO SPARES	40	PLUMBING SUPPLIES
-			
41	VEHICLE SECURITY	42	PHARMACY
-			
43	DEBT COUNSILORS	44	BOOK KEEPER / ACCOUNTANT
-			
45	HAIR SALON	46	SHORT TERM INSURANCE
-			
47	RESTAURANT	48	LIFE INSURANCE
-			
49	GARDEN RUBBLE CLEARING	50	STEEL ERECTORS (FACTORIES ,ETC.)
-			
51	HOME AUTOMATION CONTRACTOR	52	RESTAURANT
-			
53	TRANSPORT CONTRACTOR	54	CHEMICAL SHOP
-			
55	ESTATE AGENT	56	STEELWORKS (SAFETY DOORS, BURGLAR BARS ,ETC)
-			
57	DENTIST	58	MEDICAL PRACTICE
-			
59		60	

WORKNET

-	-	-	-
-	-	-	-

MEMBER BENEFITS

Only ONE (1) business listed per category OR
TWO (2) if work load to big for one member

Business Family sourcing work for you - getting leads

Work leads will be directed to you as soon as it get noted at office

Fellow members will promote your business

Full time operator and committee member at office to receive and dispatch leads
We will do advertising campaigns to
promote YOUR business

A monthly meeting (compulsory) to discuss and confer your business progress

Business family will make use of your deals.

Monthly prizes or gifts for best performer most leads / deals done

New Members By invitation ONLY

Help us to Help you

MEMBERSHIP: R 300-00 REGISTRATION FEE (ONCE OFF)

R 300-00 / MONTH MEMBERSHIP FEE

OFFICE NUMBER : 081-530-4191 FAX NUMBER: 086-435-3223

EMAIL : worknet@somabaye.co.za

Cell no: 074-618-6906

LOCAL BUSINESS NETWORK

WORKNET



A DIVISION OF SOMABAYE SERVICES (WWW.SOMABAYE.CO.ZA)